



FRENCH SCHENGEN VISA

Worldwide Visa Services

www.visafirst.com



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Please find your schengen visa pack attached for your trip to France with Visa First

Visa Forms

- **Terms and conditions**
- **List of documents required**
- **Additional requirements**
- **Instructions for completing the application form**
- **Application form**

NOTE: Only applications completed by hand in capital letters and no corrections are accepted. If details on the application form are not correct you will be required to provide a new one.

Complete these forms and return them with your passport in order to have your visa organised. Please take a note of all terms and conditions and documents required. Only originals of all requested documents will be accepted. (Note: sending copies instead of originals might delay the processing of your visa.)

Insurance

We have schengen insurance designed for you to protect you and your personal belongings on your travels in France. Simply tick whether you would like budget or standard schengen insurance for your trip.

Euro Currency: The easy way

You will need euro for your trip to France. We have partnered with TransferMate who can now organise for euro to be posted to you by registered post. Simply let us know how much sterling you would like to exchange. Transfer fees are just £2 for each transfer.

An added bonus is that you can return the euro you haven't spent on your return to us and we will not charge any transfer fee for exchanging it back to sterling for you.



FRENCH SCHENGEN VISA

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French Multiple Entry Schengen Visa Application

TERMS AND CONDITIONS

Definition: A Schengen visa allows its holder to move freely in all the member states of the Schengen area.

The Schengen Space: At the moment there are 25 member countries: Austria, Belgium, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden, Switzerland.

Foreign citizens with valid residency permits in a Schengen country may travel freely in the Schengen space for up to 3 months as long as they hold valid recognised passports and valid residency status.

Great Britain HAS NOT signed the Schengen Agreement. Therefore, even if you hold a permanent or temporary residency permit to reside in the UK, you may still need a visa in order to enter the Schengen zone.

Visa Specifications: The issue of a Schengen visa is discretionary and depends on examination of each individual case, including purpose of visit and intention to return.

If you intend to visit one of the Schengen countries for business, as a tourist or for a personal/private visit, you must first obtain a Schengen visa, which is valid in all Schengen countries. This normally enables you to visit any, several or all above which is valid in all Schengen countries. This normally enables you to visit any, several or all above mentioned countries and move freely in all of the Schengen countries during one trip within the validity of the mentioned countries and move freely in all of the Schengen countries during one trip within the validity of the visa.

A Schengen visa is not appropriate if you wish to remain in a Schengen member state for longer than 3 months or take up employment or establish a business or trade or profession. If you are entering the Schengen Space through France or will spend most of your time there, then this is the visa you need.

Visa Validity: Short stay Schengen visas are visas that allow the holder to travel freely within the Schengen Space, including France, and spend a maximum of 90 days over 6 months. It is issued for various purposes such as tourism, shopping, business or family visits.

Following an assessment by a visa office, a decision will be made on whether or not to grant a visa and for what period of time. It can be granted for single or multiple entries* within a specified period.



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Worldwide Visa Services

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It should be noted however, under Schengen Agreement regulations, decision-makers may grant a Schengen visa permitting the visa holder to travel and to remain in the Schengen zone for a specified period that they see as appropriate. In some circumstances the stay period granted may be less than the stay period requested by the applicant.

Visa First reserves the right to return any passport without the requested visa if the passport and/or the documents provided do not comply with the requirements or if there is insufficient time to process the visa.

All visas are issued at the Embassies discretion and Visa First bears no responsibility for the rejection of any application. The visa and processing fees are non-refundable regardless of the outcome of the application.

Passports are required for the entire processing time. In the event of loss or damage to any passport or documents received, Visa First liability will be limited to the actual value of the passport/document. Visa First accepts no liability for consequential loss.

You must travel with the same passport you hold at time of completing this application.

If you obtain a new passport after your visa has been issued, please contact Visa First Help Desk for advice. In this case Reallocation fees may apply.

Visa First advises against purchasing restricted or inflexible tickets prior to visa issuance. Processing times shown are standard/ average processing times. While Visa First makes every effort to ensure that the visas are processed according to advertised timelines, Visa First does not accept any claims for delays caused by postal strikes or delayed post handling by postal companies or embassies which are outside of our control.

VISA FIRST strongly recommend that you check our terms and conditions:

<http://www.visafirst.com/terms.asp>



French Multiple Entry Schengen Visa Application

Documents Required

- 1.** One (1) completed Application form.
NB: Children traveling on parent's passport need not complete a separate application. If minors are traveling on their own passports, parent or legal guardian may sign the application form.
Please note that if you are travelling to a few countries on your trip, you will also need to complete the "Travel plan" application form.
- 2.** Original Passport*, valid for at least 3 months beyond your last day of stay in the Schengen states. Passport issue date must be less than 10 years.
NB: If your British residency states the name of your spouse, fiancé (e), unmarried partner or child, please bring this person's valid passport when you apply for your Schengen visa as well as an official proof of your relationship.
Your passport must have minimum 2 blank pages for visa stickers / stamps. If you apply from inside the UK, you should hold a valid UK residency visa (such as work permits, working holiday visas, spousal visas, student visas-valid for longer than 6 months). Your British Residence permit must also exceed by more than 3 months the validity of the Schengen visa you apply for. The British residency must be stamped onto your passport.
- 3.** Two (2) Passport-size Photos. The photos must be:
 - identical;
 - taken within the last 3 months;
 - 4,5cm high x 3.5 cm wide;
 - in sharp focus and clear;
 - with the subject facing forward, looking straight at the camera;
 - be printed professionally or taken in a passport photo booth;
 - in colour, not black and white;
 - taken against a light grey or cream background;
 - of each person of their own;
 - with a neutral expression with the mouth closed;
 - taken with the eyes open and clearly visible (with no sunglasses or tinted spectacles / the frames of spectacles must not cover the eyes);
 - taken with nothing covering the face;
 - be taken of the full head, without any covering unless worn for religious or medical reasons.*NB: Dependants (spouse and children traveling on main applicant's passport) also require 2 photos. The photos should preferably be stapled to each page of the application form.*
- 4.** Proof of Financial Means of Support: a recent current account bank statement in your name for the last 3 months, less than 1 month old from the date the visa application is lodged or traveller's cheques. If you are paid on a weekly basis we will need the last 12 payslips. A minimum of £55 per day spent in Europe per person is required.
NB: Cash statements, credit card statements and/or statements with debit are no acceptable proof. Internet banking statements are acceptable. You can download the bank statement from the internet or get an up-to-date statement from your bank printed on the bank official paper.
The bank statement must be from a UK-based bank and the amount must be in British Pound Sterling. Please note that self-employed applicants need to provide a bank statement of their personal account, as business account statements are not accepted by the French Consulate.
Business account statements are only acceptable for clients that are travelling to France on a business trip.



FRENCH SCHENGEN VISA

Worldwide Visa Services

- 5.** Proof of Travel: A confirmed return ticket to France and other Schengen countries as well as any other countries during your journey or confirmation of booking with proof of full payment from your travel agent (including itinerary if participating in a tour).

NB: The itinerary must be booked from the UK-based travel agents and must be original, printed and signed on the agent official headed paper. The itinerary should have the name, full address, contact telephone number and check-in & dates of each hotel during your trip in Europe. France may not be the border of first entry into Europe but France must be the main destination i.e. you must stay in France longer than in other Schengen countries on the same trip.

- 6.** Proof of Accommodation: A confirmed hotel reservation* for the whole duration of your stay in Europe on one trip or a Certificate of Board and Lodging ("Attestation d'Accueil") to be obtained by the person you are visiting in France from the local Townhall ("Mairie") or Police Station ("Gendarmerie" or "Commissariat de Police");

*The reservation confirmation should be issued directly by the hotel. It should clearly state the visa national's full names, the dates of check-in and out, booking reference number, the hotel address and contact details. Bookings made via a reservation centre or travel agencies are not accepted.

Chinese passport holders are also required to provide a proof of payment from the hotel showing that they have paid for their accommodation.

All other nationalities are required to provide a proof of payment only in case they will be staying in the same hotel for more than 5 days.

Please note that we cannot accept bookings made with C'est La Vi'sa, CIBT, Cox & Kings Travel, Expat Explore, Hogg Robinson, Mobile Visa Service, Nexus, Omnia V. Service, Passport Services, Star Tours, Schengen Office, Smouth Group, Taj Tours, The Visa Service, Thames Consular, TLCS, Ton Hang Tours, Visa to Europe, Visaconnect, WQAssociates, Hotel Chains Formula 1, Venere (www.venere.com) or hotels with telephone numbers starting with +33 8.... Villa booking can be acceptable only when the booking confirmation from the villa owner or company and the bank statement showing the transaction are provided.



FRENCH SCHENGEN VISA

Worldwide Visa Services

Visa First will need to book your accommodation on your behalf as this will make confirming with the embassy easier.

You can enter the details of the specific hotel you want booked and the type of room, number of people and we will book it for you.

If you know the hotel you want us to book, please complete Section A and Section B below we will take the payment from you and book the hotel on your behalf.

**Please note there is no extra charge for this service.*

If you do not have a particular hotel in mind at the moment, please complete Section B and Section C and we will organise the best accommodation for you

Section A

Name of hotel:

Address:

Section B

Check in date:

Check out date:

Room type:

Number of nights:

Number of adults:

Children (2-12):

Section C

Hotel location: City Centre Airport Other →

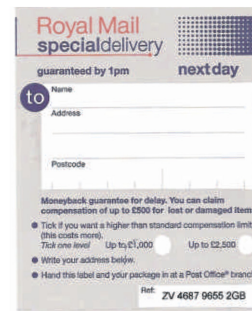
City:

7. Travel Insurance Certificate - including medical cover and repatriation with a minimum coverage of 30 000 Euros. The repatriation amount should be stated on the Insurance policy. This insurance must be valid within the entire Schengen area and must cover the duration of the requested visa.

NB: The European Health Insurance Card is NOT a substitute for travel insurance. Insurance certificate from the major UK-based banks can be acceptable. It must clearly state the name(s) of the insured person(s), validity of the insurance. Travel insurance at student rate from people in employment cannot be acceptable.

8. Processing and immigration fee: £150

9. Self-addressed and pre-paid special delivery envelope





FRENCH SCHENGEN VISA

Worldwide Visa Services

How would you like your passport and visa returned to you?

<input type="checkbox"/> Registered post delivery: (including handling fee) £10.00	<input type="checkbox"/> Client supplied pre-paid registered post envelope
<input type="checkbox"/> Self-pick up	

Payment details

Method of payment:	Credit Card <input type="checkbox"/>	Cash <input type="checkbox"/>	Postal Order <input type="checkbox"/>	Bank Draft <input type="checkbox"/>	
Type of Credit Card:	↓				
	Visa <input type="checkbox"/>	Master <input type="checkbox"/>	Laser <input type="checkbox"/>	Maestro/Solo <input type="checkbox"/>	AmEx <input type="checkbox"/>
Name of Card Holder:					
Card Number:					
Card Expiry Date:	MONTH	YEAR	Issue Number /If applicable/:		
Registered Card Address:					
Mailing Address: /If different/					

If you are paying by credit card simply fill out your credit card details and return this application to us.
All cash, **postal order and bank draft payments** should be made **payable to Interpay Ltd** and returned with this application to:

VISA FIRST

3rd Floor, 9 White Lion Street, London N1 9PD, United Kingdom Fax : +44 207 629 8614

VERY IMPORTANT

As you know the French Schengen Visa Applicants are now required to attend the Embassy's visa center at TLS Contact to give their biometric data by way of fingerprints and a digital photograph.

Please note that Visa First will book the earliest available appointment for you with the TLS contact centre. You will need to go to the TLS contact centre the same day between 13:00 and 15:00 in Unit 18. Please advise the guard that Visa First processed your application and you will be guided to the biometric station without any delay.

When sending your passport and application to us in London you must put the following address exactly on the envelope

Visa First
3rd Floor
9 White Lion Street
London
N1 9PD
UK

If you have any questions about your application please contact the Visa First Help Desk by telephone: +44 207 659 9180

VISA FIRST strongly recommend that you check our terms and conditions:

<http://www.visafirst.com/terms.asp>



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Worldwide Visa Services

French Multiple Entry Schengen Visa Application

Additional Requirements

**If you are employed:**

10. A recent, official, original and signed letter from your employer (less than 1 month old and printed on headed paper with name/position of employee, commencement date, date of issue, address, telephone number as well as registration number in the UK).
11. Your last 3-month payslips if paid monthly; last 12-week payslips if paid weekly.

**If you are self-employed:**

10. A Letter from either of the listed below, including applicant's income statement:
 - Solicitor; or
 - Accountant; or
 - Bank Manager; or
 - Local Chamber of Commerce.

NB: The letter must be less than 1 month old and printed on headed paper with name/position of signatory stating self-employment or business ownership in the UK.

**If you are studying:**

10. A recent, official, original and signed letter from school, college or university (less than 1 month old).

NB: The letter from your school, college or university must state: date of issue, your name, type of studies, starting and finishing dates of course, number of hours a week, name of course and attendance record.

**If you are "au-pair", nanny or domestic help and you are travelling with your employers:**

10. An up-to-date letter from your employer (less than 1 months old), as above.
11. Employer's original valid passport or certified copy.
12. Employer's attestation specifying the place and dates of the employee's stay in France.
13. Form A1 obtained from HM Revenue & Customs, original or a proof that the form A1 has been requested from HMRC (fax transmission sheet) and NHS medical card.
14. Your contract of employment.
15. Your last 3 payslips.

**If you are "au-pair", nanny or domestic help and travelling on your own:**

- 10/ An up-to-date letter from your employer (less than a month old), as above.
- 11/ Employer's original valid passport or certified copy
- 12/ Letter from your employer confirming your employment status and explaining that you are traveling for leisure only and will not work while in France
- 13 / Your last 3 payslips
- 14/ Your contract of employment

**If you are travelling to France on a business trip:**

10. Letter of employer as above.
11. Formal original invitation letter from the French company, stating purposes and frequency of the business trip(s).

**If you are married and travelling our your spouse's passport:**

10. Spouse's valid passport.
11. Marriage certificate.

**If you are travelling with an EU minor child ,the following documents are needed:**

- photos and Application form
- passports (applicant's and child's)
- original birth certificate of the child
- proof of funds
- trip confirmation (hotel, tickets, insurance)

NB: There is no need of employment/school letter or payslips.

**If minor (under 18):**

10. Original Full Birth Certificate, stating both parents' names, with official translation if not in French or English. This official translation must be certified as a true copy by your Embassy/ Consulate.
11. Parents' valid passports or certified copies if the parents are residing abroad.

**If under the age of 18 and travelling to France without the parents or with one parent:**

10. A 'Parental Authorization to Travel' form, completed and signed by the parents or legal guardian authorising the child to travel and appointing the person responsible for him.

NB: The letter must be duly authenticated by a solicitor or Commissioner for Oaths, or by a Consular Officer of the applicants' nationality.

Please note, that in case you complete our 'Parental Authorization to Travel' template form, the form does not need to be certified.

11. Parents' valid passports must be enclosed with the application, or certified copies if the parents are residing abroad.
12. Original Full Birth Certificate, stating both parents' names, with official translation if not in French or English. This official translation must be certified as a true copy by your Embassy/ Consulate.



FRENCH SCHENGEN VISA

Worldwide Visa Services

French Multiple Entry Schengen Visa Application

Instructions for Completing the Application Form

The application form must be duly completed and signed by the applicant (or the legal guardian for children). Any missing or wrong information on the application form may cause delay or rejection. No tipex or scribbles on the application is allowed.

Please refer to following tips on the questions visa applicants usually make mistakes:

- Question 12** Circle or underline "Ordinary passport".
- Question 13** You should write down your passport number.
- Question 16** Name of the country that issued the passport.
- Question 18** Circle "Yes", and write down your valid UK entry clearance or residence permit number and valid until date on the dotted line.
- Question 20** Employer's name, full address and contact number. For student, name and address of school.
- Question 22** France.
- Question 21**
 - If "Business" is chosen a formal original invitation letter from the French company, stating purposes and frequency of the business trip(s), printed on the French company-headed paper must be provided in addition to all the other required documents.
 - If "Visit to Family or Friends" is chosen a Certificate of Board and Lodging ("Attestation d'Accueil") to be obtained by the person you are visiting in France from the local Townhal ("Mairie") or Police Station ("Gendarmerie" or "Commissariat de Police") must be provided instead of the hotel booking.
- Question 31** Write down name of the hotel, or the person who sends you the Attestation d'Accueil. Relevant full address, telephone number and/or fax in France accordingly.
- Question 37** Visa applicant's signature; for minors less than 18, signature of custodian/guardian.

**Please make sure to sign both of the required places at the last page of the application form:
One signature at the bottom of the page and another signature in field "question 37" (Please check Sample 1).**



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TRAVEL INSURANCE

All schengen customers require travel insurance documentation in order to apply for a schengen visa. In order to apply for schengen insurance please complete the following information:

TRAVEL DETAILS

Destination:

--

Travel Dates:

From:

DAY / MONTH / YEAR

To:

DAY / MONTH / YEAR

Number of travellers aged 18-65:

--

Number of children 0-17:

--

Age of eldest member of party:

--

MEDICAL DETAILS

Have you or any person travelling with you suffered from or received any form of medical advice or treatment or medication for:

Yes

No

Any heart-related or blood circulatory condition (not including mild well-controlled hypertension when suffered in isolation)?

Any breathing condition (not including mild, well-controlled asthma when suffered in isolation)?

Have you or any person travelling with you had treatment or hospital consultation for any cancerous condition in the last five years?

And finally, at any time in the past year, have you or any person travelling with you been referred to or seen by a hospital consultant or surgeon (other than an A & E doctor), or needed in-patient treatment in hospital?

**If you have ticked 'Yes' to one of the fields above we will not be able to cover you with our insurance.*

Please tick the check box below if you are interested in applying for a travel insurance:

SCHENGEN INSURANCE: £40

(See details on the next page)



FRENCH SCHENGEN VISA

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TRAVEL INSURANCE

Table of benefits for single trip and annual multi-trip

Section	Benefit	Maximum sum insured (for each insured person)	Excess (see the note directly below this table) (for each insured person)
A	Cancelling and cutting short your holiday	£1,000	£75
B	Medical and other expenses	£3,000,000	£100
C	Hospital benefit	£10 for every 24 hours up to £100	Nil
D	Personal accident:		
	Loss of limbs or sight	£10,000	Nil
	Permanent total disablement	£10,000	Nil
	Death benefit (aged 18 to 49)	£5,000	Nil
	Death benefit (aged under 18)	£2,500	Nil

Sections E only applies if it is shown on your validation certificate that cover is available.

E1	Personal belongings and baggage	£1,500	£75
	Including: Single article limit	£100	
	Valuables limit	£100	
	Baggage delay	£25 for every 24 hours for purchases made up to £50	Nil
E2	Personal money	£200	£75
	Including: Cash limit (aged 18 to 49)	£100	
	Cash limit (aged under 18)	£25	
E3	Passport and travel documents	£50	Nil
F	Abandoning your holiday	£1000	£75
	Travel delay	£10 for every 12 hours up to £100	Nil
G	Personal liability	£1,000,000	£250
H	Legal expenses	£10,000	£250
I	Catastrophe	£250	£75

Winter sports cover is only available if you pay the appropriate extrapremium.

J	Winter sports equipment (owned)	£200	£75
	Including: Single article limit	£100	
	Hired total	£100	
K	Ski hire Ski hire	£10 a day up to £100	Nil
L	Ski pack	£50 a day up to £200	Nil
M	Piste closure	£10 a day up to £100	Nil
N	Avalanche cover	£150	£75

If you have any queries please contact Visa First at +353 1 878 3329 (for Ireland) or + 44 207 659 9180 (for the UK) or email info@visafirst.com.



TransferMate
Global Markets

EURO CURRENCY TRANSFERS:

Get your euro when you collect your visa and passport

The average customer will spend €70 per day spending money on food and general entertainment on their stay in France.

The average schengen passenger will bring £500 spending money from the UK for their trip.

Using Transfermate you simply pay for your currency at our desk in London based at

**Visa First
(TransferMate Currency Desk)
3rd Floor
9 White Lion Street
London
N1 9PD
Ph: 0207 499 1166**

Benefits:

- Transfer cost just £2
- Book your money when you collect your passport and visa
- Money not spent in France is exchanged free of charge when you call into our office on your return.

How to book your currency?

Provide the Schengen team with the sterling amount that you wish to transfer and collect your euros along with your visa and passport.

To chat to one of the TransferMate team simply call: **0207 499 1166**



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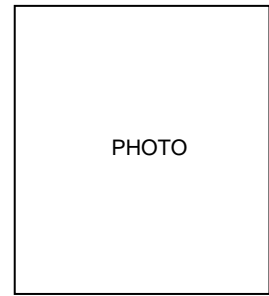


N° 14076*01



Application for Schengen visa

This application form is free



PHOTO

1. Surname (Family name) (x)				For official use only Date of application :			
2. Surname at birth (Former family name(s)) (x)						Visa application number :	
3. First name(s) (Given name(s)) (x)						File handled by :	
4. Date of birth (day-month-year)		5. Place of birth :		7. Current nationality :			
		6. Country of birth :		Nationality at birth, if different :			
8. Sex <input type="checkbox"/> Male <input type="checkbox"/> Female		9. Marital Status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widow(er) <input type="checkbox"/> Other (please specify)					
10. In the case of minors: Surname, first name, address (if different from applicant's) and nationality of parental authority/legal guardian							
11. National identity number, where applicable :							
12. Type of travel document <input type="checkbox"/> Ordinary passport <input type="checkbox"/> Diplomatic passport <input type="checkbox"/> Service passport <input type="checkbox"/> Official passport <input type="checkbox"/> Special passport <input type="checkbox"/> Other travel document (please specify) :							
13. Travel document number		14. Date of issue	15. Valid until		16. Issued by		
17. Applicant's home address and e-mail address				Telephone number(s)			
18. Residence in a country other than the country of current nationality <input type="checkbox"/> No <input type="checkbox"/> Yes : Residence permit or equivalent N°.....Valid until.....							
* 19. Current occupation							
* 20. Employer and employer's address and telephone number. For students, name and address of educational establishment.							
21. Main purpose(s) of the journey : <input type="checkbox"/> Tourism <input type="checkbox"/> Business <input type="checkbox"/> Visiting family or friends <input type="checkbox"/> Cultural <input type="checkbox"/> Sports <input type="checkbox"/> Official visit <input type="checkbox"/> Study <input type="checkbox"/> Medical reasons <input type="checkbox"/> Transit <input type="checkbox"/> Airport transit <input type="checkbox"/> Other (please specify) :							
22. Member State(s) of destination			23. Member State of first entry				
24. Number of entries requested <input type="checkbox"/> Single entry <input type="checkbox"/> Two entries <input type="checkbox"/> Multiple entries			25. Duration of the intended stay or transit Indicate number of days :				
26. Schengen visas issued during the past three years <input type="checkbox"/> No <input type="checkbox"/> Yes. Date(s) of validity/...../.....,/...../.....,/...../.....							
27. Fingerprints collected previously for the purpose of applying for a Schengen visa <input type="checkbox"/> No <input type="checkbox"/> Yes. Date, if known :							
28. Entry permit for the final country of destination, where applicable Issued by....., valid from.....until.....							

* The fields marked with * do not need to be filled in by family members of EU, EEA or CH citizens (spouse, child or dependent ascendant) while exercising their right to free movement. Family members of EU, EEA or CH citizens shall present documents to prove this relationship and fill in fields no 34 and 35.

(x) Fields 1-3 shall be filled in in accordance with the data in the travel document.

29. Intended date of arrival in the Schengen area		30. Intended date of departure from the Schengen area	
* 31. Surname and first name of the inviting person(s) in the Member State(s). If not applicable, name of hotel(s) or temporary accommodation(s) in the Member State(s)			
Address and e-mail address of inviting person(s)/hotel(s)/temporary accommodation(s)			Telephone and telefax
* 32. Name and address of inviting company/organisation			Telephone and telefax of company/organisation
Surname, first name, address, telephone, telefax, and e-mail address of contact person in company/organisation			
* 33. Cost of travelling and living during the applicant's stay is covered			
<input type="checkbox"/> by the applicant himself/herself Means of support <input type="checkbox"/> Cash <input type="checkbox"/> Traveller's cheques <input type="checkbox"/> Credit card <input type="checkbox"/> Pre-paid accommodation <input type="checkbox"/> Pre-paid transport <input type="checkbox"/> Other (please specify) :		<input type="checkbox"/> by a sponsor (host, company, organisation), Please specify <input type="checkbox"/> referred to in field 31 or 32 <input type="checkbox"/> other (please specify) : Means of support <input type="checkbox"/> Cash <input type="checkbox"/> Accommodation provided <input type="checkbox"/> All expenses covered during the stay <input type="checkbox"/> Pre-paid transport <input type="checkbox"/> Other (please specify) :	
34. Personal data of the family member who is an EU, EEA or CH citizen			
Surname		First name(s)	
Date of birth	Nationality	Number of travel document or ID card	
35. Family relationship with an EU, EEA or CH citizen : <input type="checkbox"/> spouse <input type="checkbox"/> child <input type="checkbox"/> grandchild <input type="checkbox"/> dependent ascendant			
36. Place and date		37. Signature (for minors, signature of parental authority / legal guardian)	
I am aware that the visa fee is not refunded if the visa is refused.			
Applicable in case a multiple-entry visa is applied for (cf. field no 24): I am aware of the need to have an adequate travel medical insurance for my first stay and any subsequent visits to the territory of Member States.			
<p>I am aware of and consent to the following: the collection of the data required by this application form and the taking of my photograph and, if applicable, the taking of fingerprints, are mandatory for the examination of the visa application; and any personal data concerning me which appear on the visa application form, as well as my fingerprints and my photograph will be supplied to the relevant authorities of the Member States and processed by those authorities, for the purposes of a decision on my visa application.</p> <p>Such data as well as data concerning the decision taken on my application or a decision whether to annul, revoke or extend a visa issued will be entered into, and stored in the Visa Information System (VIS)¹ for a maximum period of five years, during which it will be accessible to the visa authorities and the authorities competent for carrying out checks on visas at external borders and within the Member States, immigration and asylum authorities in the Member States for the purposes of verifying whether the conditions for the legal entry into, stay and residence on the territory of the Member States are fulfilled, of identifying persons who do not or who no longer fulfil these conditions, of examining an asylum application and of determining responsibility for such examination. Under certain conditions the data will be also available to designated authorities of the Member States and to Europol for the purpose of the prevention, detection and investigation of terrorist offences and of other serious criminal offences. The authority of the Member State responsible for processing the data is: Commission Nationale de l'Informatique et des Libertés – 8, rue Vivienne – 75083 PARIS cedex 02</p> <p>I am aware that I have the right to obtain in any of the Member States notification of the data relating to me recorded in the VIS and of the Member State which transmitted the data, and to request that data relating to me which are inaccurate be corrected and that data relating to me processed unlawfully be deleted. At my express request, the authority examining my application will inform me of the manner in which I may exercise my right to check the personal data concerning me and have them corrected or deleted, including the related remedies according to the national law of the State concerned. The national supervisory authority of that Member State (<i>Commission Nationale de l'Informatique et des Libertés – 8, rue Vivienne – 75083 PARIS cedex 02</i>) will hear claims concerning the protection of personal data.</p> <p>I declare that to the best of my knowledge all particulars supplied by me are correct and complete. I am aware that any false statements will lead to my application being rejected or to the annulment of a visa already granted and may also render me liable to prosecution under the law of the Member State which deals with the application.</p> <p>I undertake to leave the territory of the Member States before the expiry of the visa, if granted. I have been informed that possession of a visa is only one of the prerequisites for entry into the European territory of the Member States. The mere fact that a visa has been granted to me does not mean that I will be entitled to compensation if I fail to comply with the relevant provisions of Article 5(1) of Regulation (EC) No 562/2006 (Schengen Borders Code) and I am therefore refused entry. The prerequisites for entry will be checked again on entry into the European territory of the Member States.</p>			
Place and date		Signature (for minors, signature of parental authority/legal guardian):	

(1) Insofar as the VIS is operational

29. Intended date of arrival in the Schengen area		30. Intended date of departure from the Schengen area	
* 31. Surname and first name of the inviting person(s) in the Member State(s). If not applicable, name of hotel(s) or temporary accommodation(s) in the Member State(s)			
Address and e-mail address of inviting person(s)/hotel(s)/temporary accommodation(s)			Telephone and telefax
* 32. Name and address of inviting company/organisation			Telephone and telefax of company/organisation
Surname, first name, address, telephone, telefax, and e-mail address of contact person in company/organisation			
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<input type="checkbox"/> by the applicant himself/herself Means of support <input type="checkbox"/> Cash <input type="checkbox"/> Traveller's cheques <input type="checkbox"/> Credit card <input type="checkbox"/> Pre-paid accommodation <input type="checkbox"/> Pre-paid transport <input type="checkbox"/> Other (please specify) :		<input type="checkbox"/> by a sponsor (host, company, organisation), Please specify <input type="checkbox"/> referred to in field 31 or 32 <input type="checkbox"/> other (please specify) : Means of support <input type="checkbox"/> Cash <input type="checkbox"/> Accommodation provided <input type="checkbox"/> All expenses covered during the stay <input type="checkbox"/> Pre-paid transport <input type="checkbox"/> Other (please specify) :	
34. Personal data of the family member who is an EU, EEA or CH citizen			
Surname		First name(s)	
Date of birth	Nationality	Number of travel document or ID card	
35. Family relationship with an EU, EEA or CH citizen : <input type="checkbox"/> spouse <input type="checkbox"/> child <input type="checkbox"/> grandchild <input type="checkbox"/> dependent ascendant			
36. Place and date		37. Signature (for minors, signature of parental authority / legal guardian)	

The applicant needs to sign here

I am aware that the visa fee is not refunded if the visa is refused.

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 I am aware of the need to have an adequate travel medical insurance for my first stay and any subsequent visits to the territory of Member States.

I am aware of and consent to the following: the collection of the data required by this application form and the taking of my photograph and, if applicable, the taking of fingerprints, are mandatory for the examination of the visa application; and any personal data concerning me which appear on the visa application form, as well as my fingerprints and my photograph will be supplied to the relevant authorities of the Member States and processed by those authorities, for the purposes of a decision on my visa application.

Such data as well as data concerning the decision taken on my application or a decision whether to annul, revoke or extend a visa issued will be entered into, and stored in the Visa Information System (VIS)⁽¹⁾ for a maximum period of five years, during which it will be accessible to the visa authorities and the authorities competent for carrying out checks on visas at external borders and within the Member States, immigration and asylum authorities in the Member States for the purposes of verifying whether the conditions for the legal entry into, stay and residence on the territory of the Member States are fulfilled, of identifying persons who do not or who no longer fulfil these conditions, of examining an asylum application and of determining responsibility for such examination. Under certain conditions the data will be also available to designated authorities of the Member States and to Europol for the purpose of the prevention, detection and investigation of terrorist offences and of other serious criminal offences. The authority of the Member State responsible for processing the data is: **Commission Nationale de l'Informatique et des Libertés – 8, rue Vivienne – 75083 PARIS cedex 02**

I am aware that I have the right to obtain in any of the Member States notification of the data relating to me recorded in the VIS and of the Member State which transmitted the data, and to request that data relating to me which are inaccurate be corrected and that data relating to me processed unlawfully be deleted. At my express request, the authority examining my application will inform me of the manner in which I may exercise my right to check the personal data concerning me and have them corrected or deleted, including the related remedies according to the national law of the State concerned. The national supervisory authority of that Member State (**Commission Nationale de l'Informatique et des Libertés – 8, rue Vivienne – 75083 PARIS cedex 02**) will hear claims concerning the protection of personal data.

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I undertake to leave the territory of the Member States before the expiry of the visa, if granted. I have been informed that possession of a visa is only one of the prerequisites for entry into the European territory of the Member States. The mere fact that a visa has been granted to me does not mean that I will be entitled to compensation if I fail to comply with the relevant provisions of Article 5(1) of Regulation (EC) No 562/2006 (Schengen Borders Code) and I am therefore refused entry. The prerequisites for entry will be checked again on entry into the European territory of the Member States.

Place and date	Signature (for minors, signature of parental authority/legal guardian):
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The applicant needs to sign here

(1) Insofar as the VIS is operational



Please Sign and Post back together with the rest of the documents.

Visa First Receipt

Date: / /

Customer's Full Name:

Customer's Signature:

Company Visa First			
Address 277 – 281 Oxford Street		Post code W1C 2DL	Town London
Postal giro/Bank giro		Telephone number + 44 207 659 9180	Fax/E-mail

Description	units	Unit price	Amount
1. Standard Schengen Visa	1	£150	£150
Net	Office charge	Excluded VAT	VAT %
	0.00	0.00	None
		VAT AMOUNT	£150
		None	